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**PAKISTAN  
MEDICAL & DENTAL COUNCIL**  
G-10/4, MAUVE AREA  
ISLAMABAD  
Tel: (92 51) 9190000

Letter No. PM&DC/Admin/058

Date: 15-09-2023

### **Addendum**

Reference to the tender of Photocopier Machine published at PM&DC and PPRA Website dated 30-08-2023. Bidders must follow the mandatory requirements, bid evaluation criteria and Schedule of Requirement as amended are attached herewith.

**Deputy Director Admin  
PM&DC, Islamabad**

## Preparation and Submission of Bids

<b>ITB 11.2</b>	<b>Mandatory Requirements:</b> Company must furnish following information / documents along-with Technical Proposal failing which the bid shall be rejected without further evaluation: -  a. Copy of NTN certificate b. Copy of GST certificate. c. Minimum 5 years of experience doing business in Rawalpindi/Islamabad. d. Affidavit on legal paper that the firm has not been black listed by any Government / Semi /Autonomous Government organization. e. Valid Authorization Certificate from OEM.
<b>ITB 12.1</b>	Amount of bid security is <b>Rs. 100,000/-</b> .
<b>ITB 12.3</b>	Bid Security shall be in form of Pay Order/Demand Draft/CDR.
<b>ITB 13.1</b>	Bid validity period: Ninety (90) days after the Bid Opening.
<b>ITB 16.1</b>	Address for bid submission.  <b>The Chairman,</b> <b>Tender Opening &amp; Evaluation Committee (TO&amp;EC)</b> <b>PM&amp;DC, Mauve Area, Islamabad</b> <b>Tel #. 051-9190000</b>
<b>ITB 16.1</b>	Deadline for bid submission is 11.00 am on <b>19<sup>th</sup> September, 2023 at 11.00 Hours.</b>
<b>ITB 18.1</b>	Time, date, & place for bid opening. 11.30 am on <b>19<sup>th</sup> September, 2023 at PM&amp;DC, Mauve Area, Sector G-10/4, Islamabad</b>



<b>Bid Evaluation</b>	
<b>ITB 21.2</b> <b>ITB 23.1</b>	Criteria for Bid evaluation:

Description	Maximum Marks	Criteria
Year of Establishment	20	Two marks will be awarded for each year of experience beyond 02 years Max 20 Marks.
Undertaking on letter head/stamp paper	20	a) Delivery Period b) Quoted Machines are genuine, Brand new, non-refurbished, unaltered in any way.
Financial statement of company for the last 2 years	20	Attach copy(s) of financial statements/sales/Tax/Income Tax return filed in FBR
Number of Employees	20	Five Marks will be awarded for every 05 Employees Max 20 Marks
Warranty of Parts	10	The bidder shall offer ONE-year LOCAL warranty for parts replacement and services
After Sale Services	10	Same day complaint/issues redressal.
<b>Total</b>	<b>100</b>	

- Supporting documents must be attached with Technical Proposal for each evaluation parameter.
- Minimum threshold for qualifying is 60%



# Schedule of Requirements

Detail of Specifications	QTY	Name, Make & Model of the Brand being offered:	Unit Price (GST Excl.)	Unit Price (GST INCL.)	Total Cost
<p>Main Functions: Color Copy / Color Print / Color Scan / Optional Fax</p> <p>Printing Speed: 50 or above pages-per-minute</p> <p>Processor: Minimum 1.6GHz</p> <p>RAM: 4GB or above</p> <p>HDD: Minimum 320GB</p> <p>Print Resolution: 1200 x 1200 dpi</p> <p>Operation Panel: 10" Smart Operation</p> <p>Color Touch Panel</p> <p>Scanner: ARDF (Automatic Reverse Document Scanner) 80ipm</p> <p>Auto Duplex: (Automatic Double-sided printing)</p> <p>Paper Weight: 120gsm or above</p> <p>Direct Print from USB: Flash drive/SD card/Micro SD card/HDD/PC Folder</p> <p>Direct Scan to USB: Flash drive/SD card/Micro SD card/HDD/PC Folder</p> <p>Paper Size: SRA3, A3, A4, A5, A6, B4, B5, B6, Letter, Legal, Folio.</p> <p>Paper Trays: 500 sheets each tray 1 x By-pass Tray (100 sheets)</p> <p>Paper Capacity (Standard): 2,300 sheets standard capacity</p> <p style="padding-left: 100px;">500-Sheet Paper Tray 1 500-Sheet Paper Tray 2</p> <p style="padding-left: 100px;">100-Sheet Bypass Tray</p> <p>Paper Input (Standard): 2,300 sheets</p> <p>Paper Input (Maximum): 4,700 sheets</p> <p>Paper Output (Maximum): 200 sheets or above</p> <p>Connectivity: Direct Wi-Fi, USB, Ethernet LAN, NFC</p> <p>Power: 220-230V / 50-60Hz</p> <p>Machine Trolley: Included</p>	02				

